



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, P.O. - Simhat, Police Station – Haringhata, Nadia-741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064**

Advt. No. MAKAUT/REG/VACANCY/43/2022

Dated: 17/08/2022

Applications are invited for the position of Law Assistant (on contract), MAKAUT, WB with the following eligibility criteria and specialization as stated below:

Qualification: Law Graduate from any recognized University.

Job Profile:-

- ✓ Drafting of various legal documents.
- ✓ Dealing with various RTI applications.
- ✓ Assist Law Officer in various matters pertaining day to day legal vetting.

DEADLINE FOR SUBMITTING APPLICATION IS 29/08/2022

For applying online for the above post, please visit website: <https://www.makautwb.ac.in>

Filling up/Submission of Application Form and other related Instructions:

1. One copy of application (print outs after online submission) must be submitted together with recent passport size photographs and supporting documents, addressed to: **The Registrar, Maulana Abul Kalam Azad University of Technology, NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Nadia-741249.**
2. Envelope must be properly super scribed with the post applied for as **“Application for the post of Law Assistant (on Contract), MAKAUT, WB”**.
3. One set of self-attested photocopies of all relevant documents must be submitted along with the application.
4. The hard copy of applications will be received upto: 31/08/2022.

Important dates:

1. **Date of Publication of Notice: 17/08/2022**
2. **Last date of submitting Application: 29/08/2022**
3. **Advertisement Notice No. : MAKAUT/REG/VACANCY/43/2022**

***Registrar
MAKAUT, WB***