MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, P.O. - Simhat, Police Station – Haringhata, Nadia-741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Advt. No. MAKAUT/REG/VACANCY/39/2022   Dated: 22/07/2022

Applications are invited for appointment to the post of Administrative Officer (on contract) at MAKAUT, WB as stated below with the following eligibility criteria:

Administrative Officer (on Contract):

Essential Qualification & Experience:

(i) Uniformly good academic record with a Master's Degree with minimum 55% marks or its equivalent grade in a point scale wherever grading system is followed. 5 (five) years' administrative experience is desirable.

DEADLINE FOR SUBMITTING APPLICATION IS <u>10/08/2022</u>

For applying online for the above post, please visit website: https://www.makautwb.ac.in

Filling up/Submission of Application Form and other related Instructions:

1. One copy of application (print outs after online submission) must be submitted together with recent passport size photographs and supporting documents, addressed to: **The Registrar, Maulana Abul Kalam Azad University of Technology, NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Nadia-741249**.
2. Envelope must be properly super scribed with the post applied for as **"Application for the post of Administrative Officer (on Contract)".**
3. One set of self-attested photocopies of all relevant documents must be submitted along with the application.
4. The hard copy of applications will be received upto 15/08/2022.

Important dates:

1. **Date of Publication of Notice: 22/07/2022**
2. **Last date of submitting Application: 10/08/2022**
3. **Advertisement Notice No. : MAKAUT/REG/VACANCY/39/2022**

Registrar
MAKAUT, WB